

BY-LAW NO. 1
of
TRANSCONA & DISTRICT PIPERS & DRUMMERS ASSOCIATION
INC.

This By-Law was passed at the annual meeting of the members held on October 6, 2015.

1. Definitions

- (a) Transcona & District Pipers & Drummers Association Inc. is hereinafter referred to as The Charity;
- (b) Transcona and District Pipe Band is hereinafter referred to as the Band.

2. Band Membership

- (a) Members of The Band under the age of nineteen (19) who play either pipes or drums may participate in parades, performances and competitions with the approval of the Pipe Major;
- (b) Members of the Band who are over the age of nineteen (19) and who have played with the Band for at least two (2) years may continue to play with the Band with the express permission of the Board of Directors.
- (c) Members of the Band who are learning to play either pipes or drums may participate in parades, performances and competitions with the approval of the Pipe Major.

3. Standing Committees/Positions

The following positions or chairs of standing committees, as the case may be, shall be held by members of the Board of Directors:

- (a) **Quartermaster**, who shall be responsible to the President and the Board of Directors, and who shall be responsible for:
 - (i) the care and maintenance of all uniforms, equipment and property of The Charity,
 - (ii) the recording of the value of all Charity property and to ensure adequate insurance for such property,
 - (iii) to prepare and submit a report to the annual meeting.

- (b) **Membership Coordinator**, who will promote the band through various means of social, electronic, broadcast and print media to attract potential students to the organization. Coordinate all types of electronic and print media promoting the Band. Meet with visiting families on band nights to introduce them to the instructors and familiarize them with the organization. Check back regularly with new parents to address any questions or concerns.
- (c) **Special Event Chairperson**, who shall be responsible for setting up *ad hoc* committees to organize social, fundraising and other events in furtherance of The Charity's purposes at the request of the Board of Directors.

4. Appointments

The following positions are appointments of the Board of Directors:

- (a) **Pipe Major**, who shall:
 - (i) Attend and be in charge of the Band during all parades, practices, performances and competitions, the dates and times of which shall be determined by the Board of Directors,
 - (ii) Be responsible for the advancement of the Band's ability to perform by the introduction of new tunes, new band formations, instruction of pipers and student pipers and to see to the uniformity of pipe tuning,
 - (iii) Make himself available for private lessons for students. This is a matter that will be solely between the Pipe Major and the student's parent. The Charity shall not be responsible for any expenses related to private instruction,
 - (iv) Advise the Board of Directors on all matters pertaining to the Band.
- (b) **Drum Sergeant**, who shall:
 - (i) Assist the Pipe Major in attaining a perfection of pipes and drums in both the tuning and suitability of beats,
 - (ii) Be responsible for the introduction of new beats and for the teaching of the drum section,
 - (iii) Attend all parades, practices, performances and competitions, the dates and times of which shall be determined by the Board of Directors,
 - (iv) Make himself available for private lessons for students. This is a matter that will be solely between the Drum Sergeant and the student's parent. The Charity shall not be responsible for any expenses related to private instruction,
 - (v) Advise the Board of Directors on all matters pertaining to the Band;

The Association will acclaim The Pipe Major and Drum Sergeant to members in good standing on the Board of Directors on a yearly basis. They shall be afforded opportunity to fully participate in Board activities except in instances which could impact them personally and will be governed by all rules laid out for all other members. Their participation will allow and promote open communication with the Board while allowing them to bring their ideas directly to the table as a partner.

(c) **Pipe Sergeant**, who shall:

- (i) Assist the Pipe Major during parades, practices, performances and practices,
- (ii) Assist the Pipe Major in teaching the Band members and in tuning the pipes,
- (iii) Assume the position of Acting Pipe Major in the event that the Pipe Major should be absent,

(d) **Instructors**, who shall assist in the teaching of piping or drumming students, as the case may be.

The Association recognizes the need for Instructors and Band Leadership to attend band activities such as but not limited to: parades, competitions, and public performances. The Association further recognizes that by attending the above, band leaders may incur out of pocket expenses. The Association agrees to provide reimbursement for modest accommodation as needed, meals and travel while in attendance and traveling to and from event. The Association will provide no reimbursement for alcoholic beverages. Receipts for expenses must be submitted for reimbursement to occur.

5. Band Dues

A \$50.00 yearly membership fee for each family will entitle parents to vote at the October annual meeting and hold positions on the board. The membership fee must be paid in advance of the start of the October annual meeting. The membership fee is waived for the parents of new students who are in their first year with the band. Parents of new students are welcome to attend the October annual meeting, but are not allowed to vote until the following meeting next year.

6. Uniforms

The Band shall wear the Ancient Gunn Tartan. The Band members and their parents shall maintain the condition of all Charity property in their possession and shall be responsible for keeping it safe from damage, destruction, theft or any other harm whatsoever. All uniforms, drums and other instruments and equipment owned by the Charity shall remain the property of the Charity and shall be returned to the Charity at the Charity's request.

7. Discipline

(a) A member of the Band may be subject to suspension or dismissal from the Band upon recommendation of the Pipe Major and the approval of the Board of Directors, if he fails to attend three (3) consecutive practices without good reason and without advance notice.

(b) A student may be suspended upon the recommendation of the Pipe Major or Drum Sergeant and the approval of the Board of Directors, if the student is unlikely to attain the necessary skills to participate in parades, performances or competitions within a reasonable time.

(c) A member of the Band may be reprimanded, suspended or dismissed from the Band if the Board of Directors is satisfied that his conduct has been detrimental to the reputation of the Band or harmful to another Band member.

8. Band Trips

(a) **Chaperones:** From time to time the Band shall travel outside of Manitoba to perform and compete. Parents are responsible for their own child(ren) on a trip. If parents cannot attend they will be responsible for identifying a responsible adult to act as a chaperone. If the parents are unable to obtain a chaperone for their child(ren) they may approach the Board of Directors for assistance in finding a chaperone.

(b) **Overdue Accounts:** The organizers of all Band trips must develop a budget for the trip which must include a schedule of installments which travelling Band members and families are expected to pay on the specified dates. If a payment is not made within seven (7) days of the specified date the matter shall be referred to the Board of Directors who, in light of extenuating circumstances, may allow a grace period for payment. However, under no circumstances shall anyone be allowed to travel if payment in full has not been received by the date of the final installment. In such circumstances all monies less expenses incurred by the Charity (*e.g.* non-refundable deposits) shall be refunded to the Band member/parent.

This document current as of May 28, 2019

SIGNED on May 28 2019 in the City of Winnipeg in the Province of Manitoba.

Gordon Tulloch,
President

Jennifer Haaksma
Secretary